

**Evergreen Middle School PTSA**  
**APPROVED BUDGET 2020-2021**  
 approved on May 20, 2020

	Income	Expense	Net
<b>General Income</b>			
1 Pass the Hat	\$ 10,400.00		\$ 10,400.00
2 Matching Contributions	\$ 4,000.00		\$ 4,000.00
3 Affinity Programs	\$ 400.00		\$ 400.00
4 Membership	\$ 5,600.00	\$ 3,700.00	\$ 1,900.00
<b>A. General Income Totals</b>	<b>\$ 20,400.00</b>	<b>\$ 3,700.00</b>	<b>\$ 16,700.00</b>
<b>Restricted Income</b>			
5 Emergency Prep - Prior Years Rollover	\$ 1,403.00	\$ 1,403.00	\$ -
6 Emergency Prep	\$ 1,500.00	\$ 1,500.00	\$ -
7 Staff Appreciation	\$ 2,500.00	\$ 2,500.00	\$ -
<b>B. Restricted Income Totals</b>	<b>\$ 5,403.00</b>	<b>\$ 5,403.00</b>	<b>\$ -</b>
<b>Enrichment Activities</b>			
8 Student Theatre	\$ 6,000.00	\$ 6,000.00	\$ -
9 Robotics	\$ 6,500.00	\$ 6,500.00	\$ -
Robotics Carry Over			\$ -
Robotics Matching Contribution	\$ 1,000.00		\$ -
Robotics Fee	\$ 5,500.00		
10 Math Club	\$ 5,377.00	\$ 5,344.00	\$ 33.00
Math Club Carry Over	\$ 2,252.00		
Math Club Matching Contribution			\$ -
Math Club Fee	\$ 3,125.00		
11 Science Club	\$ 1,500.00	\$ 1,500.00	\$ -
12 Student Social Concessions	\$ 800.00	\$ 600.00	\$ 200.00
<b>C. Enrichment Activity Totals</b>	<b>\$ 20,177.00</b>	<b>\$ 19,944.00</b>	<b>\$ 233.00</b>
<b>PTSA Operations</b>			
13 Bank Service Charge and CC Fees		\$ 300.00	\$ (300.00)
14 Office Supplies / Printing		\$ 500.00	\$ (500.00)
15 Insurance		\$ 300.00	\$ (300.00)
16 Digital Assets		\$ 350.00	\$ (350.00)
17 Government Filing & Other Admin Fees		\$ 100.00	\$ (100.00)
18 Convention		\$ 250.00	\$ (250.00)
19 PTSA Council Meetings		\$ 125.00	\$ (125.00)
20 PTSA Retreat		\$ 200.00	\$ (200.00)
<b>D. PTSA Operations Totals</b>		<b>\$ 2,125.00</b>	<b>\$ (2,125.00)</b>
<b>District Engagement</b>			
21 LWPTSA Scholarship Basket Auction		\$ 100.00	\$ (100.00)
22 LWSD Community Donations		\$ 100.00	\$ (100.00)
23 Scholarship Assessment - LWPTSA		\$ 125.00	\$ (125.00)

24 LWPTSA Founders Luncheon	\$	100.00	\$	(100.00)
<b>E. District Engagement Totals</b>	<b>\$</b>	<b>425.00</b>	<b>\$</b>	<b>(425.00)</b>

**Student Engagement**

25 Student Equity (InvestEd)	\$	2,500.00	\$	(2,500.00)
26 Snack - Success Fund	\$	2,000.00	\$	(2,000.00)
27 WEB Leadership	\$	800.00	\$	(800.00)
28 Spelling Bee	\$	250.00	\$	(250.00)
29 Reflections	\$	150.00	\$	(150.00)
30 Presidential Service Awards	\$	150.00	\$	(150.00)
<b>F. Student Engagement Totals</b>	<b>\$</b>	<b>5,850.00</b>	<b>\$</b>	<b>(5,850.00)</b>

**Family Engagement**

31 FACE	\$	1,000.00	\$	(1,000.00)
32 Parent Info Nights	\$	1,000.00	\$	(1,000.00)
33 8th Grade Year End Celebration	\$	350.00	\$	(350.00)
34 Volunteer Recognition	\$	200.00	\$	(200.00)
35 Membership Drives	\$	200.00	\$	(200.00)
<b>G. Family Engagement Totals</b>	<b>\$</b>	<b>2,750.00</b>	<b>\$</b>	<b>(2,750.00)</b>

**School Engagement**

36 Student Planner	\$	1,800.00	\$	(1,800.00)
37 Curriculum Enrichment	\$	3,500.00	\$	(3,500.00)
38 Teacher's Grants	\$	5,000.00	\$	(5,000.00)
<b>H. School Engagement Totals</b>	<b>\$</b>	<b>10,300.00</b>	<b>\$</b>	<b>(10,300.00)</b>

**Advocacy**

39 Legislative Assembly	\$	300.00	\$	(300.00)
40 Special Needs	\$	500.00	\$	(500.00)
<b>I. Advocacy Totals</b>	<b>\$</b>	<b>800.00</b>	<b>\$</b>	<b>(800.00)</b>

<b>Total</b>	<b>\$</b>	<b>45,980.00</b>	<b>\$</b>	<b>51,297.00</b>	<b>\$</b>	<b>(5,317.00)</b>
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## Evergreen PTSA Budget Line Item Descriptions

Item	Description
<b>General Income</b>	
1	Pass the Hat Year long donation drive
2	Matching Contributions Employers matching funds for donations or/and volunteer hours
3	Affinity Programs Amazon, Fred Myer, Everything Party, Restaurants, etc.
4	Membership Three levels of membership: family, individual and staff for \$28, \$17 and \$15 respectively. Pays National/State PTA dues and Local concil dues.
<b>Restricted Income</b>	
5	Emergency - Prior Year Rollover Accumulated over several years to replace backpack items when they expire. New for 2020-pandenmic items: masks, sanitizers, wipes
6	Emergency Prep \$5 per student contribution towards the emergency preparadness.
7	Staff Appreciation Specific donation to fund all activities pertaining to staff appreciation. Care package to staff during Pandemic.
<b>Enrichment Activities</b>	
8	Student Theatre Income: Registration fee, tickets, advertisement and concession sales from student theater production
9	Robotics registration fee/tournament fee/league fee/carryover/matching donation
10	Math Enrichment registration fee/tournament fee/league fee/carryover/matching donation
11	Science Enrichment registration fee/tournament fee/league fee/carryover/matching donation
12	Student Social ASB dance concession cash-box support
<b>PTSA Operations Expenses</b>	
13	Bank Service Charge and CC Fees NSF checks, new checks, deposit slips ink stamps, and the PayPal fees for online payment system.
14	Office Supplies / Printing cost of office supplies including paper, envelopes, stamps, and ink for printer, includes printing of First Day Packets.
15	Insurance cost of insuring the organization through AIM
16	Digital Assets annual fee for - Our School Pages, domain renewal, accounting software, etc.
17	Government Filing & Other Admin Fees Charitable Solicitations Renewal, Annual Report filing with the state of Washington
18	Convention cost of sending two board members to annual PTSA convention for 3 days.
19	PTSA Council Meetings providing snacks at a council meeting
20	PTSA Retreat PTSA board social event
<b>District Engagement Expenses</b>	
21	LWPTSA Scholarship Basket Auction cost for providing basket for annual council auction
22	LWSD Community Donations donation requests including new PTSA'S
23	Scholarship Assessment - LWPTSA LWPTSA - annual assessment by council
24	LWPTSA Founders Luncheon Luncheon registration fee
<b>Student Engagement Expenses</b>	
25	Student Equity (InvestEd) enrichment activity scholarships including yearbooks (only for 8th graders), sports and extracurricular activities, year-end celebration scholarship, and student theater scholarships.
26	Snack - Success Fund cost of providing snacks for students in need
27	WEB Leadership cost of new WEB leader's t - shirts
28	Spelling Bee expense to organize Spelling Bee - registration, trophy, flyers
29	Reflections expense to orgnize Reflections art show
30	Presidential Service Awards cost of recognizing student participation in community service by giving Presidential Service Awards. The minimum requirement for a PSA is 50 hours
<b>Family Engagement Expenses</b>	
31	FACE events Various family events to encourage family involvement & engagement
32	Parent Info Nights parent information nights
33	8th Grade Year End Celebration cost of the snacks for 8th grade students and their families invited to graduating celebration
34	Volunteer recognition cost of annual awards, e.g. Golden Acorn, Golden Eagles, Outstanding Educator, etc. Hospitality includes refreshments for volunteers for activities which last 4 hours or more.
35	Membership Drive cost of light refreshments provided during membership meetings
<b>School Engagement Expenses</b>	
36	School Planner cost of purchasing planners for the students
37	Curriculum Enrichment funding school needs for magazines subscription and other suppliments for curriculam enrichment.
38	Teachers Grants Grants to enable teachers and staff add value to students learning experience.
<b>Advocacy</b>	
39	Legislative Assembly cost of sending representative to legislative assembly
40	Special Needs providing materials or funding activities for promotional Special Needs awareness